



Family Reminder List

Family of _____

Please be advised that the funeral arrangements that you design cannot be finalized until we receive the items that are indicated below. You may telephone or come meet one of our directors in person with the required information.

- | | |
|--|--|
| ☐ Decedent's State of Birth | ☐ Name of Family Clergy and Church (include address & phone number) |
| ☐ Decedent's Date of Birth | ☐ Current Color Photo |
| ☐ Decedent's Social Security Number | ☐ Submit Family Obituary |
| ☐ Father's Name | ☐ Service Date and/or Time |
| ☐ Mother's Full Maiden Name | ☐ Financial Payment Options |
| ☐ Mother's Place of Birth | ☐ Any Insurance Policies |
| ☐ Military Discharge Paper (DD 214) | |
| ☐ Clothing (including under garments) | |

We will receive certified copies of the Death Certificate 4-6 weeks after the date of interment.
If you have any questions or need further assistance please contact us.

COMPASSION • INTEGRITY • DIGNITY • SERVICE

levettfuneralhome.com | 404.294.5500